



## **The Jack Scott Fundraising Institute for Community College Administrators**

**June 29-July 1, 2020**

### **Contract/Registration Form**

Please provide college information below, followed by the names and information for each participant.  
For additional participants, continue on another sheet.

College: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

1. \_\_\_\_\_  
Name Title/Position

\_\_\_\_\_  
Telephone number Email address

2. \_\_\_\_\_  
Name Title/Position

\_\_\_\_\_  
Telephone number Email address

3. \_\_\_\_\_  
Name Title/Position

\_\_\_\_\_  
Telephone number Email address

4. \_\_\_\_\_  
Name Title/Position

\_\_\_\_\_  
Telephone number Email address

5. \_\_\_\_\_  
Name Title/Position

\_\_\_\_\_  
Telephone number Email address

**Registration Fees:** Registration includes morning and afternoon workshop sessions, workshop materials, breakfast and lunch for three days, a welcome reception on June 29, closing dinner on July 1, and free on-campus parking.

- \$1,950/person for individual registrations
- \$1,750/person for registrations of two (2) or more participants from the same institution

**Lodging:** To reserve lodging at the reduced conference rate, contact the DoubleTree Hotel Claremont at (909) 626-2411 or (800) 222-TREE.

**Payment methods:**

- To pay by credit card (Visa or MasterCard only), please register online.
- To pay by check or money order, please return this form along with payment. Checks should be made payable to *Claremont Graduate University*.
- To request an invoice, please email this form, plus a W-9 for your institution, to [ses@cgu.edu](mailto:ses@cgu.edu).

*Individual Registration*

\_\_\_\_\_ Participant x \$1,950 each = \_\_\_\_\_ Total amount due

*Team Registration (two or more from the same institution)*

\_\_\_\_\_ Participants x \$1,750 each = \_\_\_\_\_ Total amount due

☐ Check enclosed

☐ Please send an invoice

**Send registration form and payment to:**

School of Educational Studies  
Attn: Jack Scott Fundraising Institute  
150 East 10th Street  
Claremont, CA 91711  
Fax: 909.621.8734  
Email: [ses@cgu.edu](mailto:ses@cgu.edu)

*Accommodations for the disabled will be provided when possible. To request accommodation, please notify us of your disability and the accommodations needed.*

*Cancellations: Requests received before 5:00 p.m. on **May 31, 2019** are refundable, minus a \$25 registration service charge. After that, cancellations are subject to the entire workshop fee. Please realize that if you do not attend or cancel, you are still responsible for payment.*

*The Academy is subject to a minimum number of registrants by **May 31, 2019**. In the event that minimum enrollment is not reached, the program will be cancelled, and refunds will be issued.*